

# Blayney Shire Council



1 December 2014

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 8 December 2014 at 5.30pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Confirmation of Minutes - Ordinary Council Meeting held on 10.11.14
- (5) Matters arising from Minutes
- (6) Disclosures of Interest
- (7) Public Forum
  - (a) Road Safety Officer Presentation
  - (b) Planning Proposal to Amend Blayney Local Environmental Plan 2012 (Item 13) – Kim Menzies
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
  - (a) General Manager
  - (b) Corporate Services
  - (c) Engineering Services
  - (d) Environmental Services
- (11) Committee Reports
- (12) Delegates Reports
- (13) Questions from Councillors
- (14) Closed Meeting

Yours faithfully

Rebecca Ryan  
**GENERAL MANAGER**

## **Meeting Calendar**

### **December**

Time	Date	Meeting	Location
10.30 am	10 December 2014	Central Tablelands Water	Molong
6.00 pm	11 December 2014	Towns and Villages Committee	Community Centre
10.00 am	12 December 2014	Traffic Committee Meeting	Community Centre

### **February**

Time	Date	Meeting	Location
6.00 pm	9 February 2015	Council Meeting	Community Centre
10.00 am	11 February 2015	Central Tablelands Water	Grenfell
5.00 pm	12 February 2015	Cemetery Forum	Community Centre
5.00 pm	12 February 2015	Economic Development Committee	Community Centre
5.45 pm	12 February 2015	Access Advisory Committee	Community Centre
4.00 pm	17 February 2015	Local Emergency Management Committee	Community Centre
9.00 am	18 February 2015	Audit Committee	Community Centre
5.30 pm	19 February 2015	Sports Council	Community Centre
10.00 am	20 February 2015	Traffic Committee	Community Centre

### **March**

Time	Date	Meeting	Location
6.00 pm	9 March 2015	Council Meeting	Community Centre
6.00 pm	12 March 2015	Towns and Villages Committee	Community Centre

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**HELD ON MONDAY 8 DECEMBER 2014**

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**CORPORATE SERVICES REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**



01) **REPORT OF COUNCIL INVESTMENTS AS AT 26 NOVEMBER 2014**  
(Manager Financial Services)

**RECOMMENDED:**

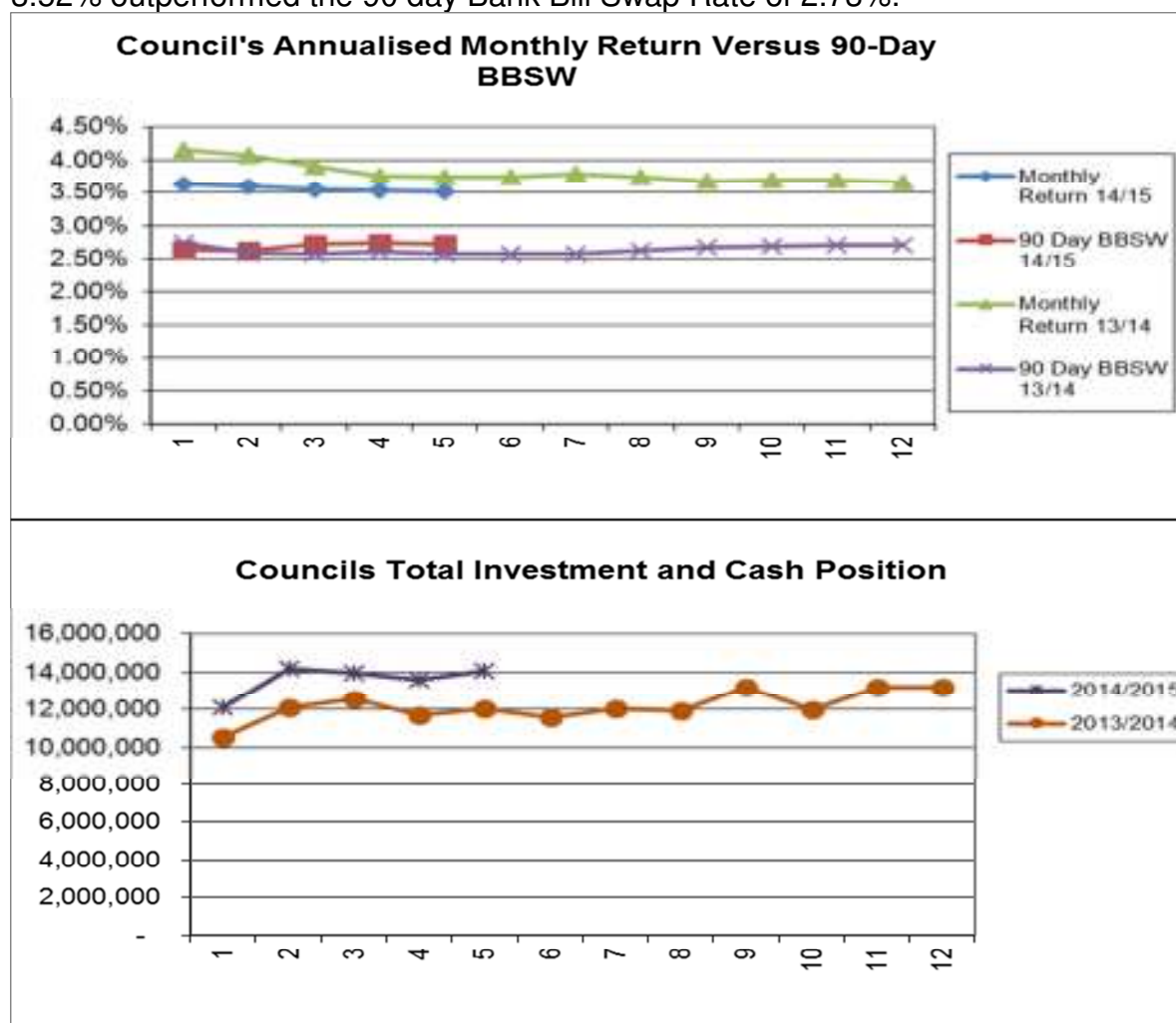
1. That the report indicating Council's investment position as at 26 November 2014 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

**REPORT**

This report provides details of Council's Investment Portfolio as at 26 November 2014.

Council's total investment and cash position as at 26 November 2014 is \$14,094,750. Investments earned interest of \$37,621 for the month of November 2014.

Council's monthly net return on Term Deposits annualised for November of 3.52% outperformed the 90 day Bank Bill Swap Rate of 2.73%.



**REGISTER OF INVESTMENTS AND CASH AS AT 26 NOVEMBER 2014**

<b>Institution</b>	<b>Rating</b>	<b>Maturity</b>	<b>Amount \$</b>	<b>Interest Rate</b>
NAB	A1+/AA-	9/06/2015	500,000	3.82%
Bankstown City Credit Union	Not rated	9/12/2014	500,000	3.60%
IMB	A2/BBB	3/09/2015	500,000	3.50%
Bankwest	A1+/AA-	5/05/2015	500,000	3.45%
ME Bank	A2/BBB+	1/09/2015	500,000	3.50%
Bank of Queensland	A2/A-	29/06/2015	500,000	3.50%
Railways Credit Union	Not rated	16/12/2014	500,000	3.56%
Gateway Credit Union	Not rated	6/01/2015	500,000	3.33%
B & E Ltd	Not rated	9/12/2014	500,000	3.35%
ING	A2/A-	5/05/2015	500,000	3.47%
ING	A2/A-	28/05/2015	500,000	3.57%
Bendigo & Adelaide Bank	A2/A-	17/11/2015	500,000	3.35%
AMP Bank Limited	A1/A+	6/01/2015	500,000	3.50%
AMP Bank Limited	A1/A+	18/08/2015	500,000	3.50%
Beyond Bank Australia	A2/BBB+	26/05/2015	500,000	3.51%
Macquarie Bank	A1/A	2/09/2015	500,000	3.35%
Warwick Credit Union	Not rated	3/03/2015	500,000	3.50%
Wide Bay Australia Ltd	A2/BBB	6/01/2015	500,000	3.60%
Goldfields Money Ltd	Not rated	7/04/2015	500,000	3.45%
Bank of Sydney	Not rated	5/02/2015	500,000	3.70%
Rural Bank	A2/A-	5/01/2015	500,000	3.45%
MyState Financial Credit Union	A2/BBB	2/12/2014	500,000	3.70%
WAW Credit Union	Not rated	4/02/2015	500,000	3.55%
Police Credit Union SA	Not rated	16/12/2014	500,000	3.65%
Maitland Mutual Building Society	Not rated	2/12/2014	500,000	3.35%
<b>Total Investments</b>			<b>12,500,000</b>	<b>3.51%</b>
Benchmarks: BBSW 90 Day Index				2.73%
RBA Cash Rate				2.50%
Commonwealth Bank - At Call Account			135,000	2.50%*
Commonwealth Bank Balance - General			1,459,750	2.45%*
<b>TOTAL INVESTMENTS &amp; CASH</b>			<b>14,094,750</b>	

\* % Interest rates as at 26/11/2014



Summary of Investment Movements - November		
Financial Institution	Invst/(Recall) Amount \$	Commentary
Bankwest	(502,930.14)	Term Deposit Matured 04/11/2014
Bankwest	500,000.00	Term Deposit Reinvested 04/11/2014
ING	(513,612.60)	Term Deposit Matured 04/11/2014
ING	500,000.00	Term Deposit Reinvested 04/11/2014
Bendigo & Adelaide Bank	(505,782.19)	Term Deposit Matured 18/11/2014
Bendigo & Adelaide Bank	500,000.00	Term Deposit Reinvested 18/11/2014
Beyond Bank	(508,603.70)	Term Deposit Matured 18/11/2014
Beyond Bank	500,000.00	Term Deposit Reinvested 18/11/2014
Bananacoast Credit Union	(509,173.97)	Term Deposit Matured 18/11/2014
AMP	500,000.00	Term Deposit Invested 19/11/2014
Peoples Choice Credit Union	(508,775.89)	Term Deposit Matured 25/11/2014
ING	500,000.00	Term Deposit Invested 25/11/2014

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	8%	1,000,000
A-1	80%	12%	1,500,000
A-2	60%	40%	5,000,000
A-3	40%	0%	-
Not Rated**	Existing Investments Only	40%	5,000,000
			12,500,000

\*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

\*\* Non rated institutions will be phased out as the investments mature. The last non rated investment will mature in April 2015.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS	
	\$ 000's
External Restrictions - Sewer	4,416
External Restrictions - Other	2,459
	<b>6,875</b>
Internal Cash Restrictions	6,812
Available Working Capital	408
	<b>7,220</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>14,095</b>

\* Restrictions represent balance as at 1 July 2014

**CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER**

I, Chris Hodge, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

**BUDGET IMPLICATIONS**

A good investment strategy optimises Council's return on investments.

**POLICY IMPLICATIONS**

Nil effect.

**IP&R LINK**

DP6.3.2 Maintain a stable and secure financial structure for Council.

**Attachments**

Nil



02) **ANNUAL REPORT 2013/14**  
(Director Corporate Services)

**RECOMMENDED:**

1. That Council note the 2013/14 Annual Report lodgement.

**REPORT**

Council is required to prepare an Annual Report on its activities annually and lodge it to the Office of Local Government (OLG) and placed it on Council's website by the prescribed deadline of 30 November.

The 2013/14 Annual Report was lodged with the OLG and placed on Council's website by the prescribed due date.

A copy is attached for information of Councillors.

**BUDGET IMPLICATIONS**

Nil effect.

**POLICY IMPLICATIONS**

Nil effect.

**IP&R LINK**

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

**Attachments**

- 1 Blayney Shire Council Annual Report 199 Pages

**03) ADOPTION OF SOCIAL MEDIA POLICY**  
(Director Corporate Services)

**RECOMMENDED:**

1. That the draft Social Media Policy be adopted and included in Council's policy register.

**REPORT**

Council at its meeting held 13 October 2014 resolved to place the draft Social Media policy on public exhibition following a review of the policy.

The aims of the policy are

1. To provide the parameters for the use of social media, where it forms part of the employee's professional responsibilities;
2. Inform councillors and employees of their responsibilities, when using social media in a personal capacity; and
3. To manage risks associated with council's use of these tools.

At the closing date of the exhibition period Council had received no submissions.

A copy of the policy has been provided as an attachment to this report.

**BUDGET IMPLICATIONS**

Nil effect.

**POLICY IMPLICATIONS**

As outlined above.

**IP&R LINK**

DP 6.3.1 Provide a framework for the efficient and effective administration of Council

**Attachments**

- 1 Social Media Policy 4 Pages

**04)                    ADOPTION OF EMAIL AND INTERNET POLICY**  
(Director Corporate Services)

**RECOMMENDED:**

1. That the Email and Internet Policy be adopted and included in Council's policy register.

**REPORT**

Council at its meeting held 13 October 2014 resolved to place the draft Email and Internet policy on public exhibition following a review of Council's policy framework surrounding information technology.

The aim of the policy is to provide parameters for the acceptable use of Blayney Shire Council's corporate systems for email/calendars and internet browsing.

At the closing date of the exhibition period Council had received no submissions.

A copy of the policy has been provided as an attachment to this report.

**BUDGET IMPLICATIONS**

Nil effect.

**POLICY IMPLICATIONS**

As outlined above.

**IP&R LINK**

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

**Attachments**

**1** Email and Internet Policy    5 Pages

**05) ADOPTION OF MOBILE DEVICE USAGE POLICY**  
(Director Corporate Services)

**RECOMMENDED:**

1. That the Mobile Device Usage policy be adopted and placed in Council's policy register.

**REPORT**

Council has been reviewing its policy framework surrounding information technology. As part of this review a new policy has been drafted titled Mobile Device Usage policy.

The aim of the policy is to provide parameters for the use of corporate Mobile Devices used for access to Blayney Shire Council's corporate systems such as email/calendars, internet browsing and mobile applications used for Council related business.

At the closing date of the exhibition period Council had received one staff submission regarding area of responsibility for coordination of the "*Hands Free Operation*" and associated wording in this paragraph. As the area of responsibility is an operational matter it has been removed from reference in the policy and the paragraph re-worded in light of Council's practice for purchase of vehicles with '*hands free solutions*'.

The proposed amendments have been highlighted in the policy.

A copy of the policy has been provided as an attachment to this report.

**BUDGET IMPLICATIONS**

Nil effect.

**POLICY IMPLICATIONS**

As outlined above.

**IP&R LINK**

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

**Attachments**

1 Mobile Device Usage Policy 5 Pages

06) **ADOPTION OF COMMUNITY INFRASTRUCTURE PROJECTS  
POLICY**  
(Director Corporate Services)

**RECOMMENDED:**

1. That the Community Infrastructure Projects Policy be adopted and included in Council's policy register.

**REPORT**

Council at its meeting held 16 September 2014 resolved to place the draft Community Infrastructure Projects policy on public exhibition.

The aim of the policy is to assist organisations and community groups with the construction of new assets or renewal of community assets on Council owned or controlled land. This policy, if adopted, will permit the burden of the goods and services tax (GST) to be carried and claimed by Council if strict conditions are met.

At the closing date of the exhibition period Council had received no submissions.

A copy of the policy has been provided as an attachment to this report.

**BUDGET IMPLICATIONS**

Negligible effect on budget.

**POLICY IMPLICATIONS**

As outlined above.

**IP&R LINK**

DP 2.2.1 Encourage active participation in sport.

DP 4.1.13 Maintain and improve Council owned building assets.

**Attachments**

1 Community Infrastructure Policy 3 Pages

**07)                    STATEMENT OF BUSINESS ETHICS**  
(Director Corporate Services)

**RECOMMENDED:**

1. That the draft Statement of Business Ethics be placed on public exhibition for a period of at least 28 days.

**REPORT**

Council has been reviewing its Governance policy framework. As part of this review a policy titled Statement of Business Ethics (policy 2H) that was repealed in 2012 has been revised and resubmitted for consideration by Council.

Blayney Shire Council is committed to high ethical standards outlined in its Code of Conduct and other policies. This Statement of Business Ethics sets out the standards the Council requires of Council officials (Councillors, staff and delegates), contractors and their staff and other business associates.

The aim of the policy is to provide parameters for maintaining our high ethical standards in all contract work. Blayney Shire Council expects all parties to perform their duties with integrity, honesty and fairness.

The endorsement of this policy sets the benchmark for all Council officials, contractors and their staff and other business associates to work together to maintain our excellent reputation.

As part of Council's commitment to transparency and openness, public notice is recommended to be given prior to the policy adoption process.

**BUDGET IMPLICATIONS**

Nil effect.

**POLICY IMPLICATIONS**

As outlined above.

**IP&R LINK**

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

**Attachments**

- 1 Statement of Business Ethics Policy 5 Pages

**INFRASTRUCTURE SERVICES REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**





**08) CONVERSION OF QUEEN STREET BLAYNEY TO ONE WAY**  
(Infrastructure Manager)

**RECOMMENDED:**

1. That Council:
  - a. Approve the conversion of Queen Street to a one way lane in a north to south direction, from Water Street to approximately 20m south of the existing Bollards, then two way from 20m south of the existing Bollards to Charles Street.
  - b. Installs at full cost to the Developer appropriate signage, including 'NO ENTRY' (r2-4) (both sides of the road facing to the south from 20m south of the existing bollards), 'ROAD ENDS' (w5-18) (northern end of two way section, 'GIVE WAY TO PEDESTRAINS' (r2-10) (both sides of the road facing to the north at the entry from Water Street).
  - c. Installs at Councils expense 'NO THROUGH ROAD' (g9-18) signs at Charles Street, replacing one existing sign.
  - d. Provides at full cost to the Developer delineation in the form of a painted 'fog line' between vehicles and pedestrians on the one way segment of the street.
  - e. Monitors the implementation of the proposal and considers further traffic calming devices, if deemed necessary.
  - f. Provide improved turning area at northern end of two-way section.

**REPORT**

Council will recall providing in-principal support for the conversion of Queen Street, Blayney from 2, two way streets. The laneway is currently 'bollarded' in the middle, so is not a through road. This followed from a DA application for a property wishing to gain access from Queen Street.

The resolution also required Council to write to property owners along Queen Street and the Local Traffic Committee consider any responses and advise Council of its recommendation before implementing any changes.

Council received a number of phone calls, two letters and a petition containing 5 signatures. This was followed by an on-site meeting between Council staff and ten local residents. Responses to the issues raised during this consultation period are summarized below:

Issue / Request	Feedback	Council Response
Pedestrian Safety <ul style="list-style-type: none"> <li>• School Children</li> <li>• Narrow Road</li> </ul>	Letter, Phone, Petition,	Proposal includes 'fog line' to create separation of vehicles and pedestrians and 'Give Way To Pedestrian' signs.

	Community meeting	
Implementation of Shared Zone with 10km/h speed limit.	Community meeting	Council has requested RMS advise if the one way section would be considered as a 10km/h Shared Zone. Before this could be adopted RMS would need to undertake a full Speed Zone Review.
Additional traffic calming devices.	Petition, Community meeting	Local Traffic Committee recommended adopting further measures if deemed necessary, as these impact on the amenity of the roadway for residents.
Increased noise (particularly with additional traffic calming devices).	Petition	See above
Speeding.	Letter, Community Meeting	Police issue. The 'bollards' were originally installed to address a 'speeding' issue. See above.
Small Truck access to 2-way section.	Letter	Not considered an issue as southern end remains two way.
Drainage.	Counter, Community Meeting	Council notes drainage issues and will discuss stormwater options with applicant.
'No Through Road' signs, Confusion for vehicles entering from South.	Letter, Petition, Community Meeting	No change from present. Agreed at Community meeting to increase size and 'gateway' signs (both sides of road) from Charles St. Agreed to add 'Chevron', or 'End Road' signs at northern
Widen road – Northern Segment. Include in Works Program.	Petition, Community meeting	Council to provide improved turning facility within existing road reserve.
Construct 2 x cul de sacs.	Petition	As above.
Congestion – Parking.	Petition	Proposed DA requires proponent to dedicate 2m of land for off street parking.
On-site Community Meeting.	Petition	Held on Thursday 20 November at 4:30pm. 10 residents in attended.
Support Proposal.	Phone	

Councillors are reminded of the issues that the Local Traffic Committee considered at an on-site (extraordinary) meeting on the 26 August 2014, which resulted in the proposal, which was endorsed by Council at its September 2014 ordinary meeting:

- That the current configuration of 2 two way segments are not considered satisfactory as the northern end of the roadway is not wide enough;
- Roads and Maritime Services advise that it was very unlikely that the street would meet the warrants for a reduction in Speed Zone, or an extension of the School 40km/h zone down the street;
- The risk of poor driver behaviour in opening the street to through traffic; and
- The interaction of pedestrian and vehicular traffic on the narrow part of Queen Street.

The majority of issues raised during the Community Consultation process can be addressed with the addition / modification some signage. The request to convert the one-way section to a 'Shared Zone' with a 10km/h speed limit has been referred to the RMS for consideration.

**BUDGET IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil effect.

**IP&R LINK**

DP 4.1.1 Manage Local Road Network to agreed service levels.

**Attachments**

1 Queen Street One Way Proposal 1 Page

**09) SALE OF RESIDENTIAL LAND - CARCOAR STREET, BLAYNEY**  
(Director Infrastructure Services)

**RECOMMENDED:**

1. That Council approve the sale of Lot 1, DP1187076 (91.1m<sup>2</sup>):
  - a. for the cost of \$1.00 to the owners of 85 Carcoar Street, and that all legal fees be at the cost of the proponent.
  - b. and the execution and placement of the Council Seal on all relevant contracts and associated documentation by the Mayor and General Manager.

**REPORT**

In 2010 Council received a request to close a segment of Carcoar Street, Blayney, at the intersection with Doust Street, to allow transfer to the ownership of 85 Carcoar Street, Blayney.

At its ordinary April 2010 meeting the following recommendation was adopted:

1. *That Council approve:-*
  - a. *The road closure subject to the applicant undertaking all necessary works to define the boundary, including survey, development and registration costs, and offer no objection upon notification by the Crown, and*
  - b. *The placement of the Council Seal upon all documentation associated with the part road closure of Carcoar Street.*

The proponent now seeks to have the subject parcel, transferred to the ownership of the owner of 85 Carcoar Street.

**Background**

In 1940, a subdivision plan was approved to subdivide Lot 12 and Part Lot 11 of Section 24 in DP1450. The result of the subdivision was to create three residential parcels (Lots A, B and C) in DP 33178, and a residue parcel for a road diversion.

The boundary actually cut across the block and “on paper” provided the existing dwelling with limited room between the verandah and the boundary.

At the time of an inspection in 2010, it was evident the fencing (that remains in place today) encroached upon the legal road reserve, and the property continued to occupy public land.

In April 2010 Council approved the road closure and has been waiting for the proponent to finalise the necessary documentation to arrange for the transfer of the subject land (now known as Lot 1 DP1187076).

The proponent has now requested to purchase the parcel for the sum of \$1.00, and is willing to undertake the necessary preparation of a Contract for Sale at no cost to Council.

In consideration that the land has been occupied and maintained by the proponent for some period prior to 2010; that Council has no plans to modify the current location of the road, and that the existing property fence does not restrict footpath access along the road, it would appear reasonable to transfer the land for the sum of \$1.00.

Council approval is therefore sought for the endorsement of the execution of relevant documentation and contracts associated with this sale as the previous Council recommendation related only to the part road closure.

### **BUDGET IMPLICATIONS**

Nil effect

### **POLICY IMPLICATIONS**

Nil effect

### **IP&R LINK**

DP 4.1.7 Plan for future transport and road infrastructure to service future needs.

DP 4.1.12 Identify surplus Council owned assets for possible sale to be invested in infrastructure reserve.

### **Attachments**

Nil

10) **PLANET FOOTPRINT - QUARTERLY PERFORMANCE REVIEW**

(Director Infrastructure Services)

**RECOMMENDED:**

1. That Council:
  - a. note the 2013/14 Planet Footprint Quarterly Performance Review for electricity consumption.
  - b. support the development of an Energy Efficiency Program.

**REPORT**

In 2012 Council engaged Planet Footprint to monitor and report on Councils energy consumption, with the intent of better managing its assets and facilities energy demands.

This report provides information on Councils energy consumption performance for the 2013-14 Financial Year.

Information is also provided on future opportunities to further improve Councils environmental performance from an energy consumption point of view.

**Background**

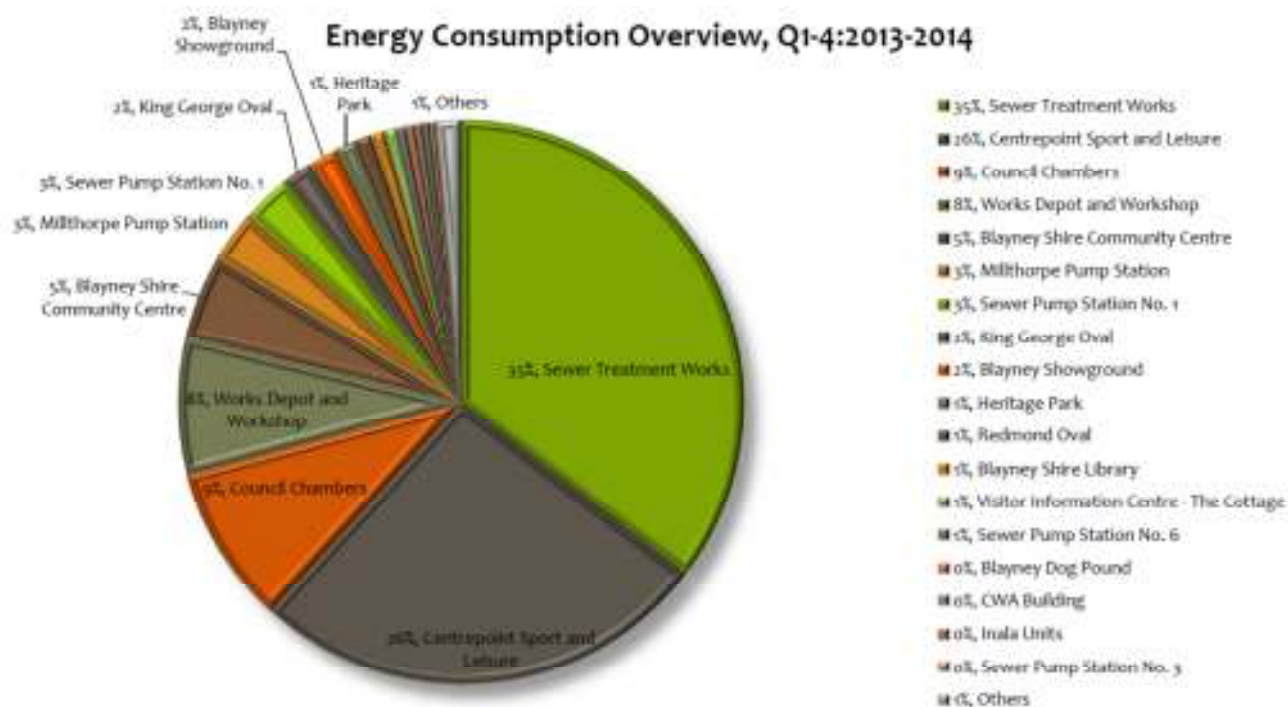
Planet Footprint captures Councils electricity consumption/billing data directly from utility providers and analyses the information to monitor, benchmark and report on electricity consumption, greenhouse gas emissions and anomalies.

Highlights from 2013/14 included:

- Total electricity consumption was 599.2 MWh at a cost of \$168,200.
- Total electricity consumption decreased by 6% on the previous year.
- Total decrease in cost to the organisation was \$7,441, or \$10,857 based upon 'normalised' prices.
- The average cost of electricity was \$0.281/kWh.
- The average cost of electricity per kWh increased by 2%.

A summary of the data and performance is provided in the following charts:

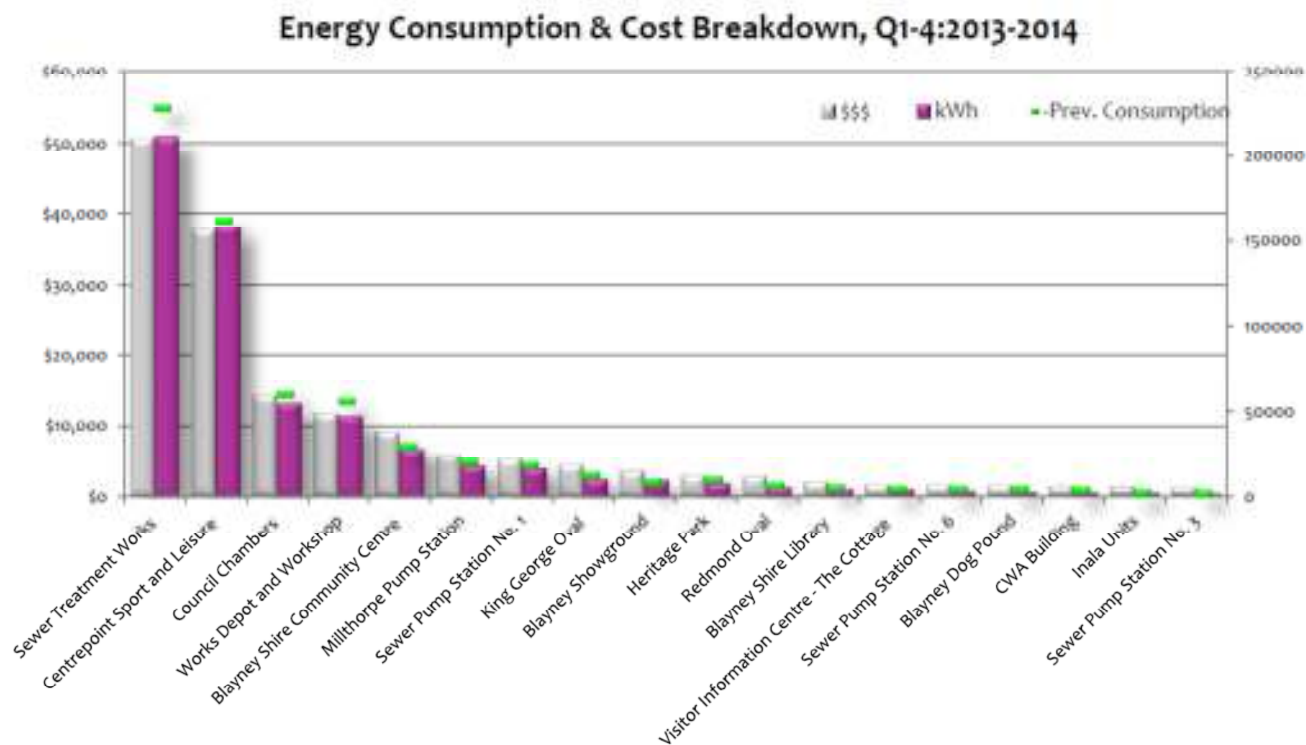
Figure 1, Energy Consumption Overview, identifies Councils five (5) largest consumers as the Blayney Sewerage Treatment Works (35%), Centrepont (26%), Council Chambers (9%), Council Works Depot (8%) and the Blayney Shire Community Centre 5%). These five (5) facilities represent 84% of Councils total electricity consumption.



- 84% of Q1-4 consumption was attributed to the top 5 properties.

**Figure 1. Energy Consumption Overview**

Figure 2. Consumption / Cost Breakdown, provides a consumption and cost breakdown and comparative consumption with 2012/13.

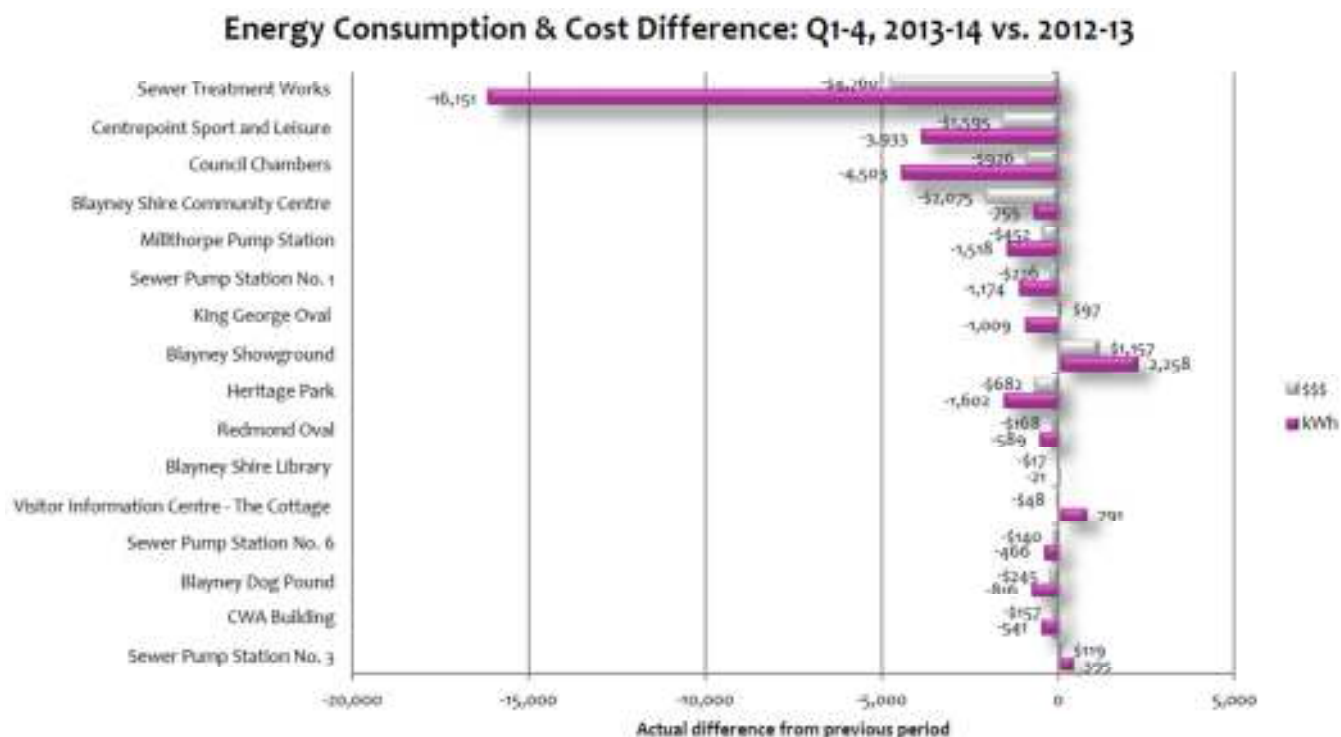


**Figure 2. Consumption/Cost Breakdown**



Figure 3, Difference in Consumption/Cost, shows the consumption/cost differences, for each facility. The notable changes are:

- Sewerage Treatment Works: -16,151 kWh (-\$4,760)
- Centrepont Sport and Leisure: -3,933 kWh (-\$1,595)
- Council Chambers: -4,503 (-\$926)
- Community Centre: -755 (-\$2,075)



**Figure 3. Difference in Consumption/Cost**

A number of factors can be attributed to these figures, including:

- Changes in energy providers, with reduced rates/charges.
- Reduced inflows to the sewer reticulation network and treatment works as a result of dryer climatic conditions.
- Installation of energy efficient lighting and fittings at the Council Chambers.
- Changes to metering and conversion to “time of use” billing at the Community Centre, Council Chambers and Centrepont Sport and Leisure to benefit from reduced tariffs.

Planet Footprint enables Council to also identify opportunities to reduce costs, where access/service charges may be resulting in a higher per kWh cost in comparison to the average cost per kWh across all Council facilities.

### **Current Energy Efficiency Works**

Council has been actively working to reduce energy consumption from its own operations for a few years, and has implemented some energy efficient features into its buildings and assets.

Councillors will recall that the Australian Government is currently providing funding via the Community Energy Efficiency Program. Blayney Shire Council was successful in sourcing funding for various projects including:

- Installation of energy efficient LED lighting, and heating/cooling systems in the Council Chambers. Completed in January 2014. (CEEP1)
- Installation of variable speed drives on the aeration tank at the sewerage treatment works. This work was completed earlier in the year and is currently being analysed to determine overall energy savings. (CEEP2)
- Various building modifications at Centrepont Sport and Leisure. To be delivered by end of April 2015. (CEEP2)

### **Future Energy Efficiency Works**

With the ongoing burden on Council operations as a result of increasing utility costs, Council is currently making arrangements for its gas and water utility accounts to be fed into the Planet Footprint system, in order for it to track and assess these utilities, and identify possible options for further savings.

In future years, and utilising the information provided, there may be opportunities to investigate:

- rationalising metering at various locations to reduce the number of meters (access charges) on a site.
- change metering and tariffs to Time of Use metering, to capture reduced tariff rates.
- modify existing lighting to other low cost options such as light emitting diode (LED), to reduce consumption charges and consumable (replacement rate) costs.
- installation of solar or other renewable energy solutions.
- Installation of rain water tanks, and associated plumbing modifications to utilise rainwater for toilet flushing and other non-potable uses.
- tools for educating staff and the wider community on energy saving opportunities and techniques.

There are a number of Renewable Energy grant programs under development that small business will have access to in February 2015. Local Government, however is not eligible for this funding, so any capital infrastructure projects, to install for example Solar Panels, would require analysis of the financing options.

Another consideration may be the establishment of a revolving energy fund, which is a financial mechanism, whereby a proportion of the savings made as a result of energy saving projects is diverted into a designated fund to allow funding of future energy saving initiatives. Such a program would require seed funding to be allocated in the Long Term Financial Plan (LTFP), in order to provide the upfront capital cost to undertake such works in the initial years of establishment. Such a program would be subject to development of a policy and guidelines around how such a fund would operate, for Councillor consideration.

With changes in the renewable energy sector, including State and Federal Government policy, the area is a challenging environment to navigate.

Council has started to receive various “cold call” approaches from operators in the sector, seeking to engage/partner with Council on different solutions. At this point in time because of the challenges and variables associated with the sector, Council has been cautious in engaging any providers, and needs to better understand its existing operations prior to so doing.

As mentioned above there are some options to investigate and it is recommended that Council first develop an Energy Efficiency Strategy. Whereby the organisations energy consumption and expenditure, carbon footprint and sustainability objectives, cost:benefit analysis and renewable options are aligned to the Community Strategic Plan and LTFP.

### **BUDGET IMPLICATIONS**

Nil effect.

### **POLICY IMPLICATIONS**

Nil effect.

### **IP&R LINK**

- DP 1.5.2 Promote sustainable energy development/use within the Shire.
- DP 6.3.4 Develop strategies that respond to the impact of climate change on the community.

### **Attachments**

Nil

11) **CARCOAR CUP RUNNING FESTIVAL**  
(Director Infrastructure Services)

**RECOMMENDED:**

1. That Council directly invoice the event organiser \$1,100 (Ex GST) to remove/cover up directional markings on Council roads associated with the Carcoar Cup Running Festival.

**REPORT**

The Carcoar Cup Running Festival is a premier running festival that has now been in operation for four years, with a variety of events, that generally commence in Carcoar and circumnavigate various courses before returning to Carcoar.

In 2014 the Carcoar Cup Running Festival was selected as one of only 29 NSW Regional Flagship Events provided by Destination NSW.

The event was also the winner of the Blayney Shire - Australia Day Award for Community Event of the Year in 2011, raising a considerable amount of money for charity.

This report is associated with the ongoing issue of direction and other markings being painted on council roads by event organisers for the event.

**Background**

In previous years Council has not raised the matter of paint being applied to roads for navigation of runners in the event.

However following the undertaking of the 2013 event, Council officers became aware and concerned at the number of markings being applied to road surfaces along the event routes.

Council also became aware of anecdotal advice that road users were distracted or confused by the markings. Following the event in 2013, Council officers removed or covered up the markings.

Prior to the 2014 event, whilst considering the event application, the Blayney Local Area Traffic Committee, directly addressed the matter of paint markings on the road, with an additional condition upon the event approval.

*“The requirement to not place permanent markings on the road way,....”*

Following the 2014 event, an inspection of the routes has identified extensive marking by paint of directional arrows, and other information on local road surfaces.

Once again Council officers are aware of road safety concerns related to the

markings causing a distraction to motorists.

In the interests of road safety related concerns, it will require Council officers to remove/cover up the existing markings.

The estimate to undertake these works are that it will take two (2) staff, one and a half (1 ½) days with a ute. The cost to complete is estimated at \$1,100.

Whilst Council supports community/social activity, and notes the tourism numbers generated by the event, it is not considered appropriate that Council subsidise event undertakings from its operational budgets.

The application of markings to council roads, in direct contravention of the approved event conditions, and those that have the potential to jeopardise motorist safety cannot be supported by Council.

An alternative, and common, low cost solution would have been to organise for the printing of cor-flute signs, with the ability place interchangeable arrows and words on them. These could have been readily installed by the event organiser on a couple of star pickets on the road side in the required locations along the route(s). These could have been installed in the week prior to the event offering further promotion, would have then been reusable, and a more sustainable approach to route navigation for the event.

It is recommended that Council directly invoice the event organiser the actual cost of reparation works.

### **BUDGET IMPLICATIONS**

Nil effect

### **POLICY IMPLICATIONS**

Nil effect

### **IP&R LINK**

DP 2.1.1 Encourage development of a calendar of sport and cultural activities.

DP 4.1.1 Manage local road network to agreed service levels.

DP 6.4.3 Educate communities on road and pedestrian safety.

### **Attachments**

Nil

**PLANNING AND ENVIRONMENTAL SERVICES REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**



- 12) **DEVELOPMENT APPLICATION NO.101/2014 - SHED WITH TEMPORARY ACCOMMODATION AND HOME INDUSTRY AT LOTS 1, 2, 8, 9, SECTION 8, DP758062 - 26 TURNER STRET, BARRY**  
(Senior Town Planner)

**RECOMMENDED:**

1. That Council note the submission made in regard to the proposed development, and that Council consent to Development Application No.101/2014 subject to the conditions of consent in Schedule A (Attachment 2).

**REPORT**

Application Number:	DA 101/2014
Development:	Shed with temporary accommodation and home industry
Applicant:	R & K Smit
Owner:	R & K Smit
Lodgment date:	30 September 2014
Land:	Lots 1, 2, 8, 9 Section 8 DP 758062, 26 Turner Street, Barry
Local Environmental Plan:	Blayney LEP 2012
Zoning:	R5 Large Lot Residential

**Description of Proposal**

The proposed development is located at Lots 1, 2, 8, 9 Section 8 DP 758062, 26 Turner Street, Barry, located on the north western side of the road. The development site is one of four blocks owned by the developer, with all development to occur on Lot 8 at this stage. Turner Street is formed in this vicinity, and access is via an existing gate. Part of the land (Lots 1 and 2) also have frontage to Marsden Street, which is unformed. A crown road passes through the property.

The land is vacant and Lot 8 slopes gently away from Turner Street. The proposed building would be 16m x 12m in floor area, and 5.53m high, in non-reflective colorbond steel on a concrete slab. (**Attachment 1**) The building would incorporate temporary accommodation, vehicle storage area and space for a home industry. The accommodation layout would include a kitchen, office, bedroom and bathroom in the northern end of the building.

A site has been nominated in the application for a future dwelling and garage on the land, to the west of the shed. The remainder of the shed floor space would be utilised for vehicle storage and the operation of a home industry. The home industry comprises light sheet metal work and making of proto type equipment, on an irregular basis from 9am to 3pm, Monday to Friday, with a total of about 6 hours per week. It would occupy less than 100sqm of the floor area, in compliance with the LEP definition.



A geotechnical report has been provided to establish onsite effluent disposal to serve the shed and the future dwelling.

The setback of the new shed would be 5m from Turner Street, and 3m from the northern boundary with Lot 9.

Surrounding development is similar larger lifestyle blocks with large sheds, outbuildings and landscaped gardens.

All development has been located within the one allotment due to requirements for land consolidation, Crown road purchase and/or road construction costs which would be incurred if they were to locate on any of the other allotments.

## **Section 79C Evaluation - matters for consideration**

### **79C (a)(i) the provisions of any environmental planning instrument**

#### **1. State Environmental Planning Policies**

There are no State Environmental Planning Policies relevant to this development.

#### **2. Regional Environmental Planning Policies**

As of 1 July 2009, regional environmental planning policies (REPs) are no longer part of the hierarchy of environmental planning instruments in NSW. All existing REPs are now deemed State Environmental Planning Policies (SEPPs). The Department of Planning is reviewing all these remaining REPs as part of the NSW planning system reforms.

#### **3. Local Environmental Plans**

The land is zoned R5 Large Lot Residential under the *Blayney Local Environmental Plan 2012*. The development is permissible in the zone with consent. The home industry will comply with the definition under the LEP, being within a building ancillary to a (future) dwelling and would occupy less than 100sqm of the floor area of the shed building.

The developer fully intends to construct a dwelling on the land, as flagged on the submitted site plans. The development consent could be issued subject to a condition of consent limiting the temporary occupation of the shed to two years.

The objectives of this zone are considered as follows:

- To provide residential housing in a rural setting while preserving, and minimizing impacts on, environmentally sensitive locations and scenic quality.

**Comment:** The development seeks to construct a shed within a semi urban situation, where no particular sensitive locations are relevant, and scenic quality is not significant. The site will be landscaped to improve visual amenity.

- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.  
**Comment:** The development is located on a larger urban lot within the edge of Barry and would be developed in a similar way to adjoining allotments.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.  
**Comment:** Services are available to the land without undue enhancement of infrastructure.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.  
**Comment:** The allotment is totally within the R5 zone, and would be developed as ancillary development to a future residence, with similar residential use to existing adjoining land.

### **Clause 6.5 Drinking Water Catchments**

The objective is to protect drinking water catchments by minimizing the adverse impacts of development on the quality and quantity of water entering drinking water catchments.

Council must consider the following:

- The distance to the nearest waterway.  
**Comment:** Greater than 40m.
- The onsite use, storage and disposal of any chemicals on the land.  
**Comment:** Not applicable.
- The treatment, storage and disposal of waste water and solid waste generated or used by the development.  
**Comment:** Waste water will be directed into a septic tank system which will serve the shed and the future dwelling. Solid waste included construction waste is to be removed to an approved waste facility for disposal. Domestic waste and light industrial waste is to be collected, stored and removed off site for disposal at an approved waste facility.

In this instance therefore, Council is satisfied that the development will be designed, sited and managed to avoid any significant adverse impact on water quality and flows.

**79C (a)(ii) the provisions of any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority that apply to the land to which the development relates.**

There are no such instruments relevant to this proposal.

**79C (a)(iii) any development control plan that applies to the land to which the development relates.**

There are no development control plans relevant to this development.

**79C (a)(iia) Any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered into under section 93F, that applies to the land to which the development relates.**

Not relevant to this proposal.

**79C (a)(iv) any matters prescribed by the regulations that apply to the land to which the development relates**

There are no aspects of the regulations relevant to this development.

**79C (a)(v) Any coastal zone management plan (within the meaning of the Coastal Protection Act 1979) that applies to the land to which the development relates**

Not relevant to this proposal.

## **79C (b) the likely impacts of that development**

### **Context and setting**

The development suits the site as regards setbacks, and the built form, (being 5m back from the front boundary and 3m from the northern boundary), and is not expected to significantly detract from existing development in the area. The landscape is almost flat, sloping slightly away from Turner Street. Other allotments in the vicinity are occupied by established dwellings with landscaping or vegetation present, and with some outbuildings. The shed on the adjoining land is located almost right on the front boundary, and the proposed building would be set back well beyond this at 5m to reduce adverse visual impact. This will enable the developer to landscape along the front boundary to screen the proposed building from the street.

### **Access, transport and traffic**

The proposed development is not expected to generate significant additional traffic. Council's Engineer has required some upgrading works for the existing entrance, and relocation of services if required. Access arrangements and upgrades are unchanged by the modification.

The home industry will not involve retail development. The only traffic accessing the site would be the owners' private vehicles. There are no truck deliveries, as they pick up and deliver the product themselves.

### **Services/utilities**

The proposed development would require additional services, being electricity and phone. The cost of any service/utility enhancement would be borne by the developer.

### **Site design, internal design and construction**

The shed would be accessed directly off the Turner Street frontage via the existing entrance. The shed would be constructed of colorbond, on a concrete slab. It would be 16m x 12m, and 5.53m high, incorporating a temporary dwelling component in the northern end.

Construction should be carried out in keeping with industry standard, with limitations of the hours for construction, and attention to erosion and sediment control.

It is unlikely that the building would have a significant adverse impact on streetscape as it is set back behind the existing shed on the adjoining land, and the location is acceptable, with proposed landscaping to screen the new shed.

#### **Hazards – technological, natural**

There are no particular known technological or natural hazards relevant to the development.

#### **Noise and vibration**

There are no known vibration impacts relevant to the development. Noise impacts during construction would be minimized through hours of operation.

The home industry will be carried out entirely within the shed, which would be substantially insulated to reduce noise impact within the neighbourhood.

#### **Environmental impact – flora, fauna, land resources, air and water pollution, micro climate**

There are no matters such as flora, fauna or land resources relevant to the development. The site is within a highly disturbed landscape where exotic vegetation predominates. Dust suppression measures would be applied during construction to prevent air pollution, and erosion control during construction would minimize water pollution.

#### **Water**

Stormwater would be directed around and away from the building, not onto adjoining properties, but to the existing natural drainage system.

Water supply would be via two x 21,000 litre on site rainwater tanks. A bore is available within the village for raw water supply if required.

#### **Waste**

Waste associated with the development should relate mainly to construction waste, which would be appropriately collected, stored and removed off site to an approved waste facility.

Small amounts of industrial waste may accumulate, being mainly metal off cuts, which would also be appropriately collected, stored and removed off site to a licensed waste disposal facility.

Effluent would be directed into an onsite disposal system, as outlined in the geotechnical report submitted.

#### **Safety, Security and Crime Prevention**

The proposed development should not lead to issues relating to safety, security or crime prevention. The development should not lead to health issues for the wider community. It is to be on private fenced land, with no public access. Security would be ensured through lockup and all construction work would be carried out under WorkCover guidelines.

**Economic impact**

The proposed development may lead to local employment during the construction phase. The home industry would provide product to serve the community. The business has been in operation since 1968, and is related to teaching in engineering trades through TAFE. The developer hopes to work within the community with intellectually and physically handicapped high school students seeking a trade. Should the business expand beyond the standards set by the home industry definition, they would relocate the business to the industrial area in Blayney.

**Social Impact**

The proposed development is not expected to have significant social impact on the community. The amenity issues will be addressed by the developer through landscaping, and the building should not create landuse conflict if carried out in accordance with the information provided and a development consent. The shed would enable greater enjoyment by the landowner of the premises, and economic input into the Blayney community, without significant impact on neighbouring properties.

**Cumulative impact, Principles of Ecologically Sustainable Development, Sustainability and Climate Change****Cumulative Impact**

Cumulative impact relates to the construction of a large shed within the urban area and its impact. The objectives of the zone, as considered in this report, are satisfied. Conditions of consent will reinforce these provisions, including landscaping to screen the building.

**Climate Change**

The NSW Sea Level Rise Policy Statement 2009 outlines the Government's objectives and commitments in regards to sea level rise adaptation. A key Government commitment is that it will promote and support an adaptive risk-based approach to managing the impacts of sea level rise. The proposal would not significantly contribute to climate change and will not change the risk profile of the site in regard to the impacts of sea level rise.

**Ecologically Sustainable Development**

All potential environmental interactions should have regard for the Precautionary Principle (prevent environmental degradation and protect local environment), Inter-generational Equity (not to compromise the environment for future generations), Improved Valuation and Pricing of Environmental Resources (to utilize the land with minimal environmental impact to result in an economic benefit to the community) and conservation of biological diversity and ecological integrity. The proposal would not present significant threats of serious or irreversible environmental damage, and the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations, for the conservation of biological diversity and ecological integrity.

**Other**

The following impacts have been considered and are not relevant to the proposal: bushfire, heritage, flooding and contamination.

**79C (b) Suitability of the site for the development**

The above assessment details the aspects of the development which render it suitable for the site. The development would be compatible with adjoining properties and the residential use of the land. It would require minimal utility enhancement, and would not generate additional traffic at this point in time.

**79C (d) Any submissions made in accordance with this Act or the Regulations**

The development was notified for 14 days from 2 October 2014, and one submission was received. The issues raised are addressed as follows:

- This massive shed will be built in the vicinity of an existing shed which together will create a wall of sheds to obscure vision of the countryside.  
**Developer response:** The new shed will be 24m away from the existing shed, and 5m back from the road boundary. The development will impact the area no differently than if a new dwelling was to be built at the front of the land, the same as other dwellings already in existence.  
**Council comment:** The proposed building will reduce vision in this direction, as would the construction of any buildings to develop this land. The existing shed on the adjoining land is located almost on the front boundary and cannot be screened. The proposed shed will be set back by 5m and landscaped to reduce adverse visual amenity.
- The new shed is not just a two car garage, but a massive shed with a street frontage of 16m, impacting upon the experience of living in a country village.  
**Developer response:** The shed is large, but will accommodate the developer's vehicles as well. A hedge will be planted along the front boundary. The country barn style of building was deliberately chosen to suit a rural village, as a traditional rural building.  
**Council comment:** Council is satisfied that the proposed shed on the periphery of a rural village would create no more impact than a farm shed on a rural property. It will be screened with landscaping to improve visual amenity.
- Residents are being punished with the construction of the shed, losing their spectacular vista.  
**Developer response:** Unclear how to respond to this other than to say that any development will impact those living within the immediate area; the views are still available around the barn.  
**Council comment:** The subject land would always have been developed one day, intruding on the views from the objector's dwelling out beyond the village. The development complies with planning controls, and is a reasonable proposal for the land.

- Noise from a metal fabrication business, echoing can spread across their quiet little village. These businesses are not quiet.

**Developer response:** The developer's existing neighbour's contacts have been provided for information, as no impact is known to occur where the developer now lives in North Richmond. The shed will have fire retardant foam sprayed on the inside walls as an insulator for condensation and noise suppression. On top of this will be added a layer of yellow tongue groove flooring for sound suppression and insulation. Tree planting will soften the building at the front and add a sound barrier. The amount of noise generated is minimal. The work from the industry amounts to approximately 6 hours a week in total, consisting of cutting sheet metal with a guillotine and folding it with an electric folder. The noise expected is less than that of someone cutting their lawn with lawn tools. A full blown workshop would be moved to an industrial area. The developer has discussed the shed with the objector and offered various options including moving the shed, with no result.

**Council comment:** Council is satisfied that sufficient noise suppression measures and landscaping proposals will be undertaken to protect the amenity of the village.

### **79C (e) The public interest**

There are not expected to be any significant impacts on the public interest from this development. There are no relevant State or Federal policies, no easements, covenants or service provision matters.

### **Conclusions**

The proposed development has been assessed under the provisions of all relevant legislation, and found to be suitable for the site and the locality. Appropriate siting and materials will ensure land use conflict is minimized, with regard to the future development of the site.

### **BUDGET IMPLICATIONS**

No budget implications.

### **POLICY IMPLICATIONS**

Assessment undertaken as per legislation.

### **IP&R LINK**

DP 3.4.1 Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.

DP5.4.1 Develop and implement a community engagement process and policy

### **Attachments**

- |                         |         |
|-------------------------|---------|
| 1 Plans                 | 4 Pages |
| 2 Conditions of Consent | 5 Pages |



13) **PLANNING PROPOSAL TO AMEND BLAYNEY LOCAL ENVIRONMENTAL PLAN 2012**  
(Director Planning and Environmental Services)

**RECOMMENDED:**

1. That Council forward a Planning Proposal to the Minister for Planning and Infrastructure seeking an amendment to the Blayney Local Environmental Plan 2012 to replace Zone E3 Environmental Management with Zone RU1 Primary Production.

**REPORT**

The purpose of this report is to seek Council resolution to submit a Planning Proposal to the Department of Planning & Infrastructure (DPI) to amend the Blayney Local Environmental Plan 2012 (BLEP).

Council at its Ordinary Meeting on 16 September 2014 resolved to prepare 3 Planning Proposals to amend the BLEP 2012, replacing Zone E3 Environmental Management with Zone RU1 Primary Production was one of those Planning Proposals. Analysis of the other 2 Planning Proposals are still being undertaken and upon finalisation will be brought to a forthcoming meeting. They have no impact upon this Planning Proposal.

Attached is a Planning Proposal prepared by iPLAN PROJECTS on behalf of Blayney Shire Council justifying the replacement of Zone E3 Environmental Management with Zone RU1 Primary Production within BLEP.

As part of the analysis for this Planning Proposal consideration was given to a land owners request to allow “intensive plant agriculture” (IPA) within the RU1 Primary Production zone to be permissible without consent, currently IPA requires development consent. Intensive plant agriculture is defined in the NSW Standard Instrument LEP as;

***intensive plant agriculture***

- (a) the cultivation of irrigated crops for commercial purposes (other than irrigated pasture or fodder crops),
- (b) horticulture,
- (c) turf farming,
- (d) viticulture.

**Note.** Intensive plant agriculture is a type of ***agriculture***—see the definition of that term in this Dictionary

With removal of the E3 Environmental Management zone it would be inappropriate to allow IPA to be permissible without development consent in the RU1 zone. Because of the intensive style of farming IPA has the potential for a detrimental environmental impact and as such to ensure environmental protection, particularly of drinking water catchments any proposed

development should have its potential impact assessed through lodgment of a Development Application (DA).

Some Local Government Areas within the central west including Oberon and Cowra allow IPA as permissible without consent, however Cabonne and Orange within their respective LEP's retain IPA as permissible with consent. Permissible with consent means that IPA is allowed to take place within the RU1 area, it just requires a DA to do so.

The detailed analysis required to undertaken to potentially justify that IPA is suitable to be undertaken without development consent in the RU1 zone would be significant and the cost benefit is questioned when to Councils knowledge only one (1) landowner is advocating for this change. In the event a landowner wanted to undertake IPA they could lodge a DA at a cost of \$285.00.

Even if Council allocated resources to undertake the detailed analysis any Planning Proposal is likely to encounter significant resistance from multiple state government agencies including; Central Tablelands Water, NSW Environment and Heritage, NSW Health, NSW Office of Water.

### **BUDGET IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

The proposed Planning Proposals would alter the content of Blayney Local Environmental Plan 2012.

### **IP&R LINK**

DP 3.4.1 Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.

### **Attachments**

1	IPlan Projects Planning Proposal to Change Zone E3 to Zone RU1	40 Pages
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**COMMITTEE REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**



14) **MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE**  
**MEETING HELD ON 13 NOVEMBER 2014**  
(Infrastructure Manager)

**RECOMMENDED:**

1. That the recommendations of the Blayney Traffic Committee meeting held on 13 November 2014 be adopted.

**REPORT**

The minutes of the Blayney Traffic Committee meeting held on Thursday 13 November 2014 are attached and Councillors attention is drawn to the following items:

- Carcoar Village Association – Brady Road, Carcoar
- Lyndhurst Traffic Issues
- Blayney to Bathurst (B2B) – Sunday 12 April 2015
- Formal Adoption of B-Double Permit Application
- Carcoar Cup Road Markings

**Attachments**

- 1 Traffic Committee Meeting Minutes 13/11/2014 3 Pages

- 15) **MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM  
MEETING HELD ON 13 NOVEMBER 2014**  
(Director Planning and Environmental Services)

**RECOMMENDED:**

1. That the recommendations of the Blayney Shire Cemetery Forum meeting held on 13 November 2014 be adopted.

**REPORT**

The minutes of the Blayney Shire Cemetery Forum meeting held on Thursday 13 November 2014 are attached for Councillors information.

**Attachments**

- 1 Cemetery Forum Minutes 13/11/2014 2 Pages

**DELEGATES REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**



16) **WBC ALLIANCE EXECUTIVE OFFICER REPORT**  
(General Manager)

**RECOMMENDED:**

1. That the report from the WBC Alliance Executive Officer be received and noted.

**REPORT**

Attached is a report from the WBC Alliance Executive Officer that notes the activities and action of the WBC.

**BUDGET IMPLICATIONS**

Council makes provision in its annual Financial Plan to fund activities and shared services with the WBC Councils.

**POLICY IMPLICATIONS**

Nil.

**IP&R LINK**

DP 6.1.2 Promote resource sharing and collaboration with regional organisations.

**Attachments**

- 1 WBC Alliance Executive Officer Report 3 Pages

**CONFIDENTIAL MEETING REPORTS**  
**PRESENTED TO THE BLAYNEY SHIRE COUNCIL**  
**MEETING HELD ON MONDAY, 8 DECEMBER 2014**



17)

**REQUEST FOR INTEREST FREE LOAN**

*This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.*